Virginia State Board of Elections | *Request for De Minimis Change*

In accordance with the State Certification of Voting System and e-Poll Book *Requirements and Procedures*, SBE has adopted guidelines to manage hardware/software related changes to certified Voting System and E-Poll Book Systems. To request a De Minimis change the procedure begins with a letter, from the vendor to the Secretary of the State Board of Elections and the VSTL endorsed package for the De Minimis Change. This letter shall begin the process to evaluate whether the De Minimis change will be approved for use on Voting Systems and/or E-Poll Books certified in Virginia.

De Minimis Changes should have the following characteristics:

1. Update a discrete component of the system and do not impact overall system functionality.
2. Do not affect the accuracy of the component or system.
3. Do not negatively impact the functionality, performance, accessibility, usability, safety, or security of a component or system.
4. Do not alter the overall configuration of the certified system
5. Can be reviewed and/or tested by VSTL personnel in a short amount of time (approx. less than 100 hours).

Vendor description of the De Minimis Change: __Printer Changes, UI Changes to ePollTAB__

__UI Changes to CenterPoint, Internal Changes, Time Handling Changes, Report Defaults__

Document any potential impact to election official currently using the system and any required notifications to those officials. ePollTAB version 1.2

No impact on current users of the system

[X] VSTL endorsed package included.

Signature of Company Officer: *John Morrison*   Date: 6th April 2022

ELECT's Action: Received by: *Johnathan Barbett*   Date: 04/21/2022

Reviewed by: *Susan Beal*   Date: 4/21/2022

[X] APPROVED   [ ] DENIED

Vendor Notified of Status by: (initials) KHS   Date: 4/21/22